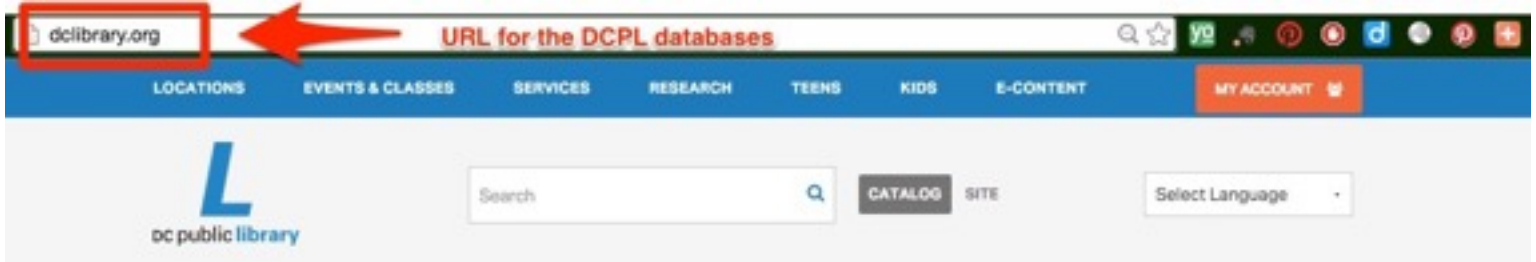


Name : \_\_\_\_\_

## How to access DCPL databases

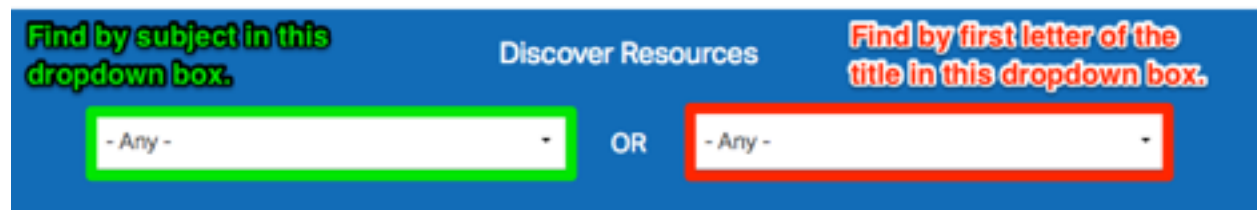
1. In your web browser, go to dclibrary.org.



2. On the top menu bar, mouseover the Research dropdown menu.

3. On the expanded dropdown menu, choose "Databases."

4. Use one of the two dropdown boxes to navigate to the database you need. See the back for a description of each box.



If you can choose ANY database for your assignment, use the dropdown box marked in green above to search by subject.

- *Example:* Choose “History & Social Sciences” for any database that might be helpful for a history project.

If you were assigned a specific database to use for your assignment, use the dropdown box in red above to find the database you need by the first letter of the title.

- *Example:* Choose “I” to find the database *Image Quest*.
- *Example:* Choose “S” to find the database *Student Resources in Context*.

5. Click visit on the database description card to enter the database you need.

6. Some databases require login with a DC Public Library Card number and/ or PIN. After you choose the database you need, enter your library card number or DC ONE Card number in the form.

**Card #: 21172018698292**  
**PIN #: 8292**



## Using Gale “In Context” databases

(Student Resources in Context, Science in Context, Biography in Context, etc)

### Advanced Search

Search in  U.S. History  World History  Both U.S. & World History

Search for  in

And  in

And  in

[Add row](#) [Delete row](#)

[Search](#)

### Content Type

- Academic Journals
- Case Overview
- News
- Videos

- Audio
- Images
- Primary Sources
- Websites



### Content Level

- Basic
- Intermediate

### Results page

Search results: Basic Search= pennsylvania

#### Suggested Topic Pages



**Philadelphia** **Valley Forge**

**Search results are organized by type of resource. Click the type of source you need for your project to see only those results.**

#### Reference 1,790


Save **Pennsylvania**  
Gale Encyclopedia of U.S. Economic History, 1999  
From *U.S. History in Context*  
In Charles Andrews' *The Colonial Period of American History*, Pennsylvania's founder, William Penn (1644-1718), is quoted as saying, "I abhor contention, niceſes, doubtful diſputation, divisions, etc., and am for..."

Save **Pennsylvania**  
UXL Encyclopedia of U.S. History, 2009  
From *U.S. History in Context*  
Pennsylvania, a state named after its founding father, (1644–1718), entered the Union on December 12, 1787, as the second state. Located in the northeastern United States, Pennsylvania is bordered by , Lake Erie, , , , ...

Save **Pennsylvania Railroad**

#### Everything

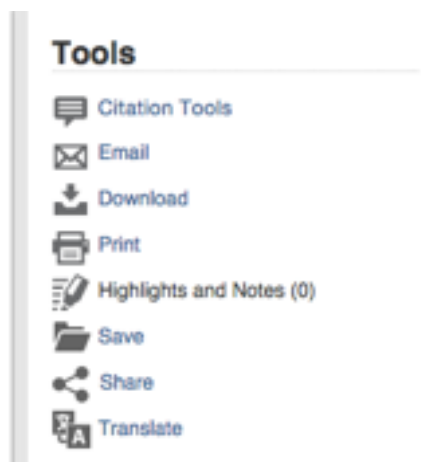
- [Reference \(1,790\)](#)
- [Biographies \(2,792\)](#)
- [Primary Sources \(125\)](#)
- [Images \(337\)](#)
- [Magazines \(3,259\)](#)
- [News \(175,217\)](#)
- [Videos \(37\)](#)
- [Academic Journals \(3,653\)](#)
- [Audio \(1,749\)](#)
- [Case Overview \(66\)](#)

Search within results 

## Tools menu

When you open the resource you need, the tools menu can help you save and cite it so it is easy to access for later research. Tools you will use most include:

- **Citation Tools:** Get a pre-formatted MLA citation to use in your Works Cited list. See below for more details.
- **Email:** Send the document via email to yourself, a classmate, or your teacher.
- **Print:** Print a paper copy of a resource.



## Emailing an article from “In Context” databases

1. Select “Email” from the Tools menu.
2. Fill in the boxes according to the instructions on the picture at the right.
3. Hit “Send” when finished.

Required fields marked with \*

Sender email  **Fill in the "Sender" and "To" boxes. If you are sending the email to yourself, your email goes in both boxes.**

Subject  Virginia

To\*

(Type email addresses separated by commas)  
Message

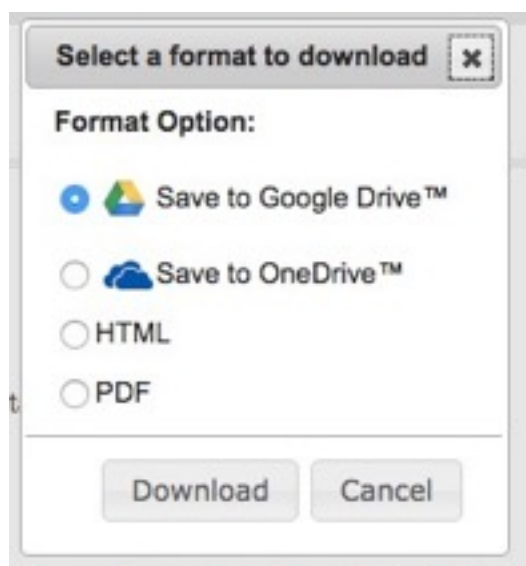
Format  HTML  PDF **Choose PDF for format**

We will not sell any information you enter on this page or use it to send unsolicited email. Please see our [Privacy Policy](#) for more information.

**Hit send when finished.**

## Saving an article from “In Context” databases to Google Drive

1. Select “Download” from the Tools menu.
2. Choose “Save to Google Drive.”
3. Click “Download” when finished. If you are not already signed into Google Drive, you will need to sign in to finish downloading the article.
4. After the article downloads, locate it in the folder named after the “In Context” database you are using. Ex.



## Using *Britannica Image Quest*

Image Quest is easier to use than the “In Context” databases, but has many of the same features — including email, citation, downloading, and printing tools for a wide range of images.

### To find an image

1. Use the simple search bar at the top of the entry page. Being specific in your keywords works most of the time on this database.
2. Review the results to see which picture is the best for your topic.
3. Click on the image you want to use to see the image entry with research tools. See below for a picture of an image entry.

**check it out!**



Britannica **IMAGEQUEST**

Your search for "virginia colony" returned 131 images.

FILTER RESULTS:

  
The Colony of Virginia was the English colony in North...

  
Jamestown, located on Jamestown Island in the Virginia...

  
US colony of Virginia, 1590 map

### Using an image entry





Illustration from 'The Reasons for establishing the Colony of Georgia' by Benjamin Martyn

Illustration from 'The Reasons for establishing the Colony of Georgia' by Benjamin Martyn - By John Pine - English Artist - Private Collection - AMERICA & AMERICAN ART (+CANADA) UP TO EARLY 20TH CENTURY - 1733 - engraving

**CREDIT**  
John Pine / Bridgeman Art Library / Universal Images Group  
Rights Managed / For Education Use Only

[MORE INFORMATION ABOUT THIS IMAGE](#)

CITE  ADD TO MY IMAGES  DOWNLOAD  E-MAIL  PRINT

**Tools to download, email, print and cite.**

## Using Encyclopedia Britannica School

Britannica School is a great encyclopedia to use for research in all subject areas. Follow the instructions below to find great sources!

**1. Select the best level of detail for your research needs.** Elementary articles are clear but less detailed, middle school articles are a balance between detail and efficiency, and high school articles offer the most details, but are the most complex reading.

### Select learning for any level.

Choose the best level to be sure you will understand your sources. Most often, you will choose "middle."



**2. Use the search bar at the top of the page to find articles.** Remember to use keywords to get the best results in this database!



**3. The article tools can help you save and send your article.** The printer icon will help you print, and the check mark icon will give you a citation for your source.

